MyTongdy

User instructions for air quality monitoring and analysis data platform
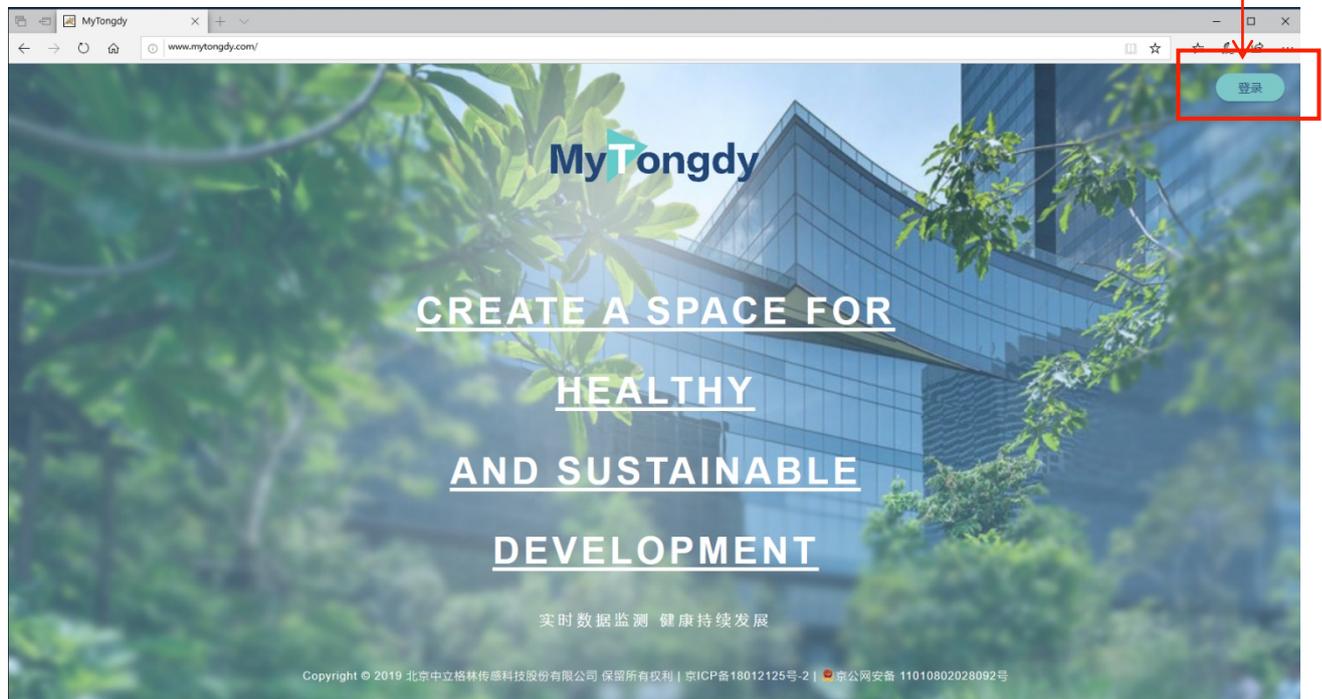
No. MyTongdy-02

Review YG-LIA 03

Log in

Project

Device

Diagram& data

Inquiry
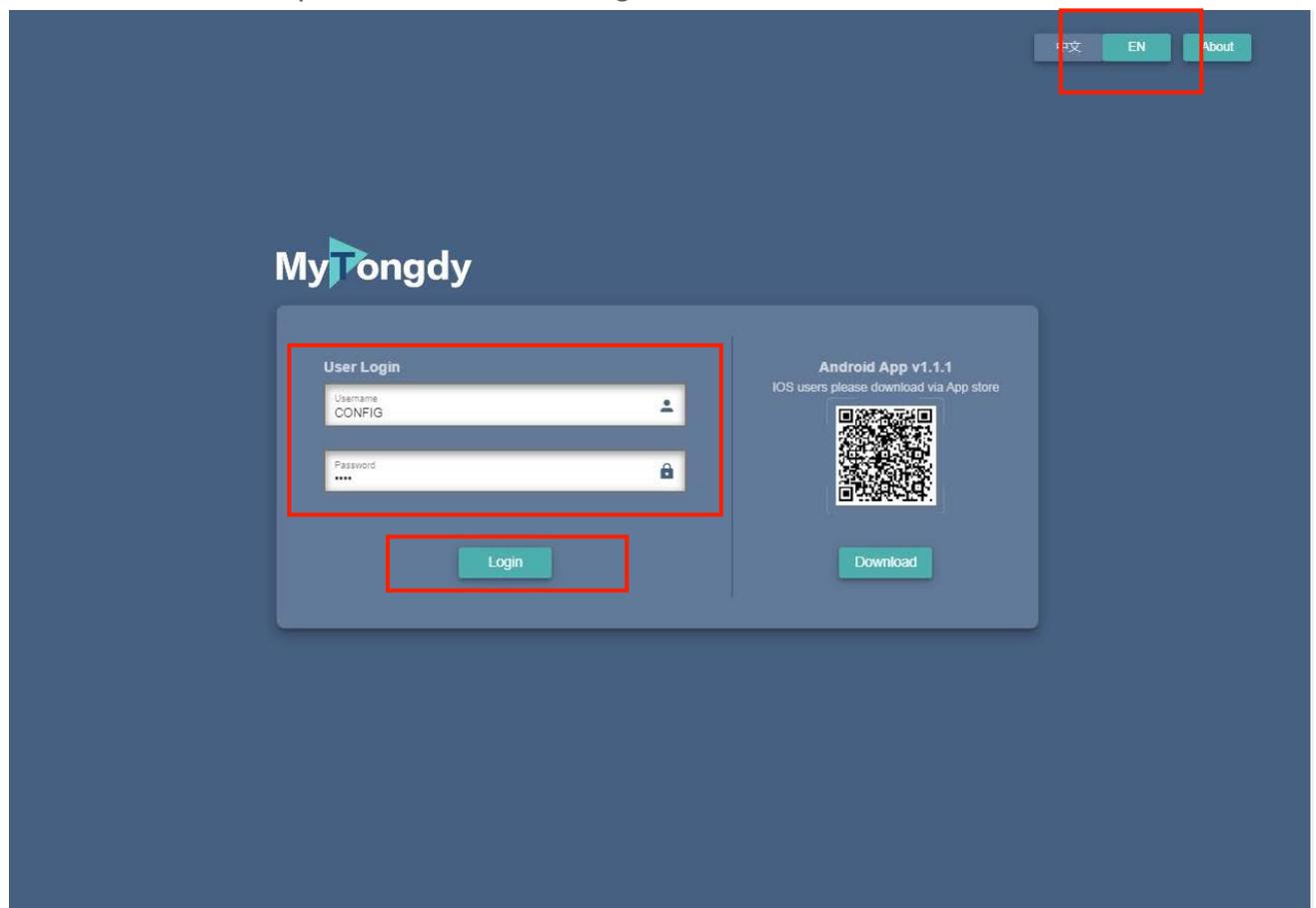
Diagram & data

I Login

Login

1. Website address:　www.mytongdy.com

2. Click the "Login" button in the upper right corner of the website interface.

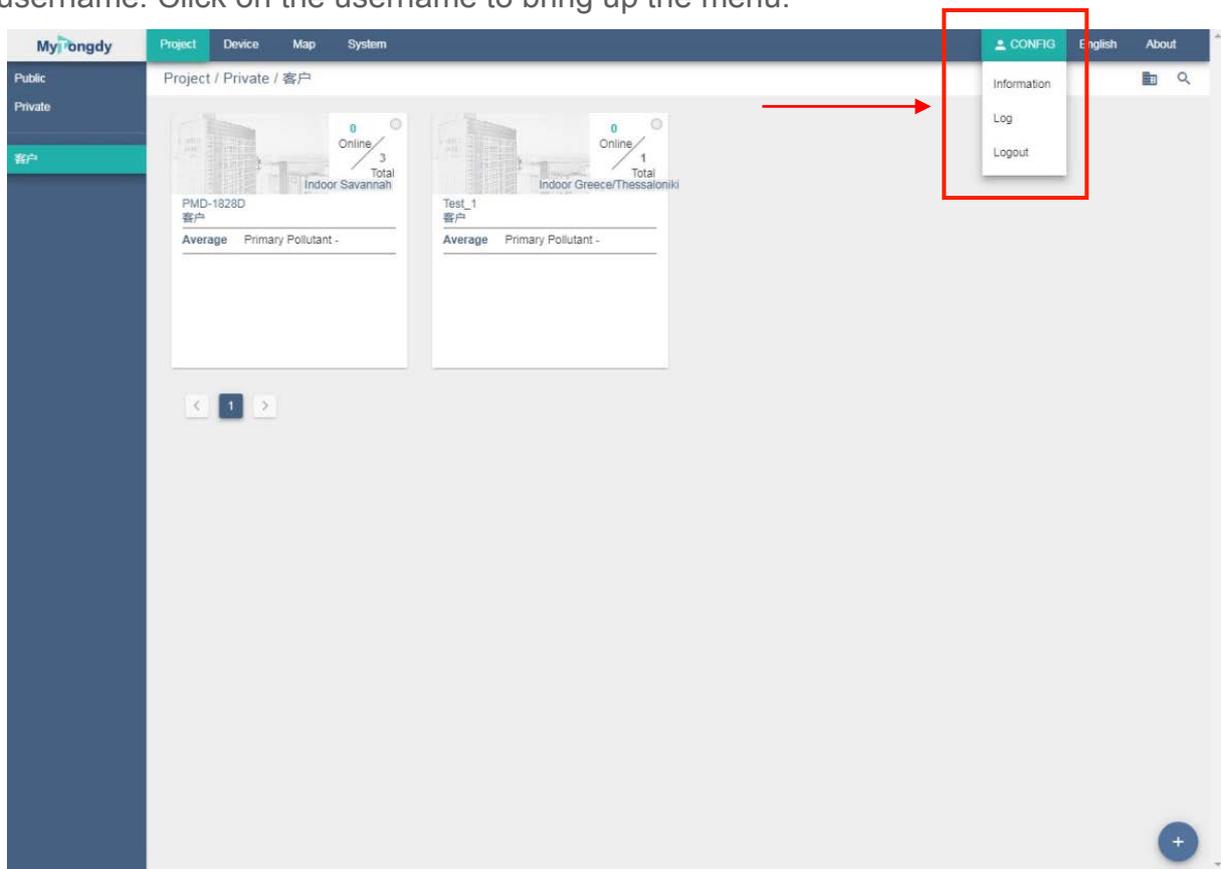3. Enter the account & password and click Login.

In the account password interface, use the browser to scan and download the mobile app (for Android). The IOS system APP software directly searches for MyTongdy downloads in the Apple Store.
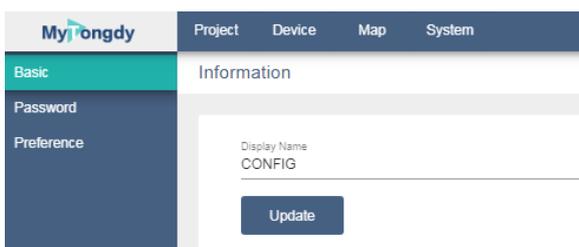
Password & username change.

The user enters the software using the initial password set by the manufacturer and then changes the password by user. When the password set by the user is forgotten, only the upper level administrator who opened the account can re-set the new password.

The figure below shows the user's operator page. The upper right corner is the username. Click on the username to bring up the menu:

Click on the profile and the "Basic, Password, Preferences" option appears on the left, as shown in the figure below. Usernames, passwords, preferences (matching criteria/primary monitors/language) can be modified.
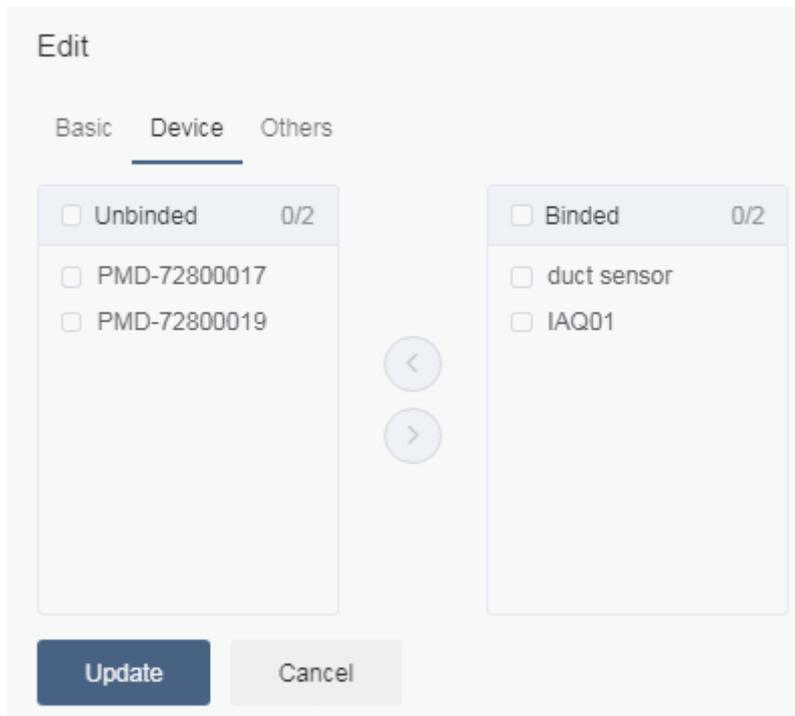
II Project

Newly built project

1. Click on Project menu bar, and then build a new ⊕ button at the bottom right corner.
2. Enter/select detailed device information in the new interface as required.

Basic（Figure1）		Device（Figure2）		Others（Figure3）	
1*	Title	1	Associated device	1	Select air quality standards (selected in the system preset standard)
2*	Client	Check and set whether all devices under this username are associated with this project.		2	Set the primary monitoring parameters
3*	City			3	Setting contrast (You can choose to associate the project device with the local outdoor site as a comparison point)
4*	Environment (Indoor & outdoor）			4	Set whether to make it public(Is the data of this project public to other customers in the software)
5	Latitude &longitude	In the table, the blue project with * is required. Other projects are selectable.			
6	Project Icon				
7	Project Back- ground				
8	Company logo				

Figure 1：

Figure 2：

Note: The device name on the right can be edited as an easy-to-remember name such as "1st floor lobby" and "201 meeting room".

See the third part of the "**III Device**" content.
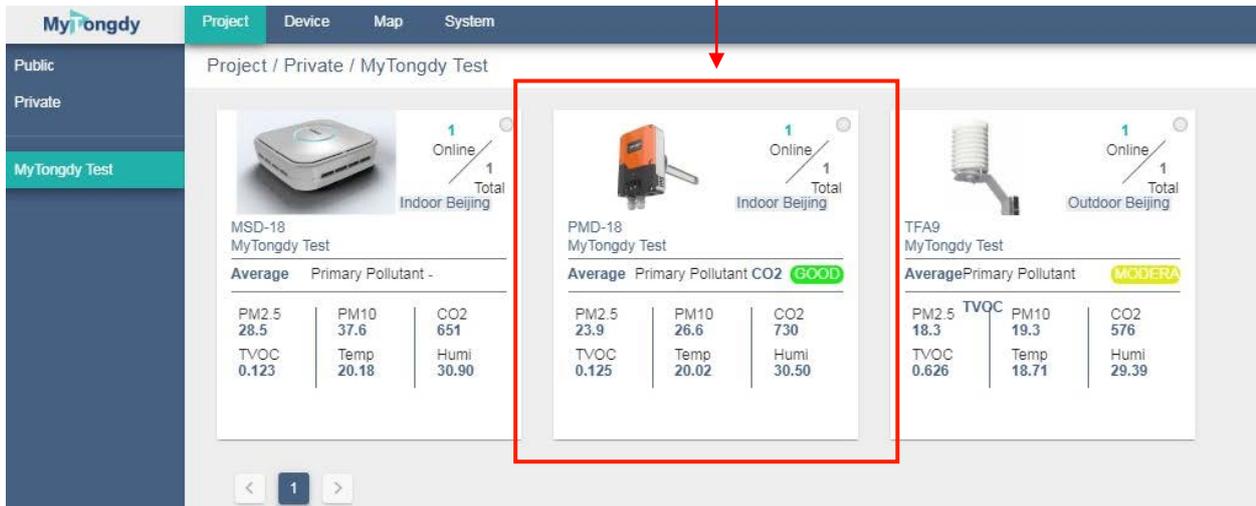
Figure 3:

3. After confirming that the edition is complete, click Update to confirm.

Edit/delete project

1. Click the Project menu bar and click to select the created project card.

2. Open the Project interface as shown in Figure 4. Click the multi-function button in the lower right corner, and then Figure 5 appears. Function selection menu.

Figure 4:   **Figure 5:**
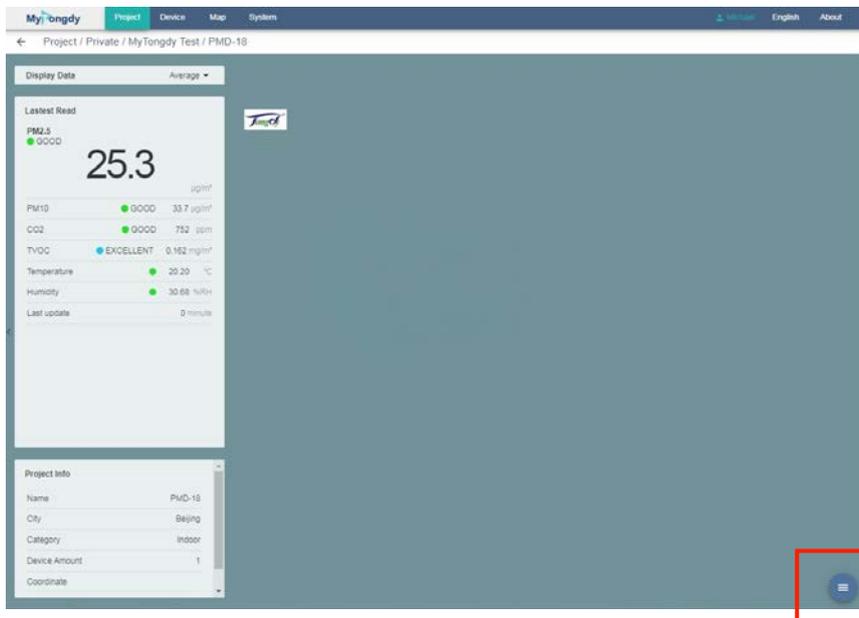

3. To edit again, select the Edit section.

The editorial contents are as follows. The specific operation is the same as the new projects editing content on page 3.

Basic（figure 1）		Device（figure 2）		Others（figure 3）	
1	Title	1	Associated device	1	Select air quality standards (selected in the system preset standard)
2	Client		Check and set whether all devices	2	Set primary monitoring parameter.

3*	City	under this username are associated with this project.	3	Setting contrast (You can choose to associate the project device with the local outdoor site as a comparison point)
4*	Environment （Indoor/outdoor）		4	Set whether to make it public (Is the data of this project public to other customers in the software)
5	Latitude & Longitude	In the table, the blue project with * is required. Other projects are selectable.		
6	Project Icon			
7	Project Background			
8	Company logo			

4. When the edit is complete, click Update to confirm.

5. To delete the project, select the Delete column as shown in Figure 5.

6. Pop-up "Do you want to continue deleting", select OK to delete the project.

Third, the device

After entering the operator page, you can set the device under this account.

III、Device

Newly built Device

Click on Device menu bar, and then build   ⊕   a new   button at the bottom right corner.

Figure 6:

1. In the Create Device page of Figure 7, you should fill in and select the table below.

1*	Title	The device name can be edited as an easy-to-remember name such as "1st floor lobby" or "201 meeting room".
2*	Serial number	Device serial number. Easy to identify device with manufacturers
3*	Client	Customer account name, select among the existing accounts in the system
4*	City	Device installation and use location
5*	Environment	Device used outdoor or indoor
6*	Device Model	Select the model category to be created in the device model already preset in the software.
7	Standard	Select air quality standards (selected in the system preset standard)
8	Default comparison	Setting contrast (You can choose to associate the project equipment with the local outdoor site as a comparison point)
9	Set public or not	The device data is visible to other account customers (public); only the permissions of this project can be seen (confidential)

In the table, items 1-6 with * in the blue field are required. Others are optional

1. Confirm to finish the edition, click on **Create** to confirm.

Edit/delete Device

Click on Device menu bar, and then choose the created device card.

2. Click the **multi-function button** in the lower right corner on the device details interface.

3. To edit again, select the Edit section. The edit content is the same as the new device.

4. After the editing is completed, click Update.

5. To delete the device, select the Delete column.

6. After confirming that the pop-up window is to be deleted, select OK.

III Diagram& data

Device diagram & data

1. On the device page, tap the device to go to the device details page. Click on the Chart button and the device curve appears.
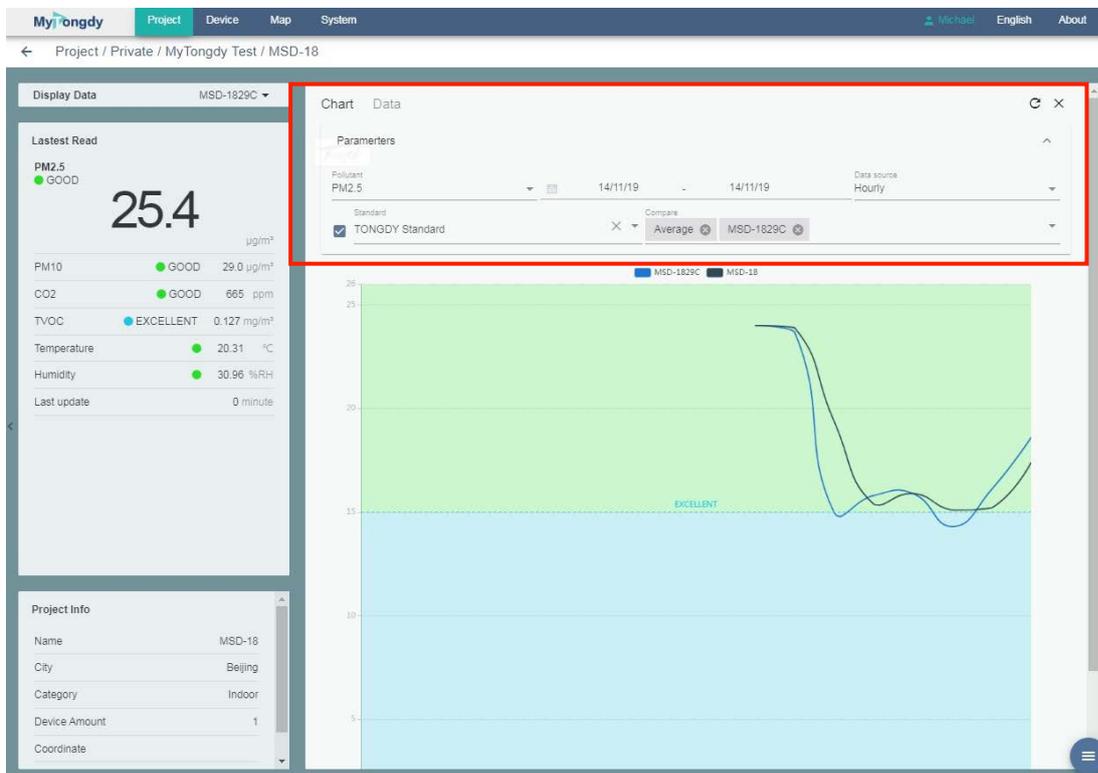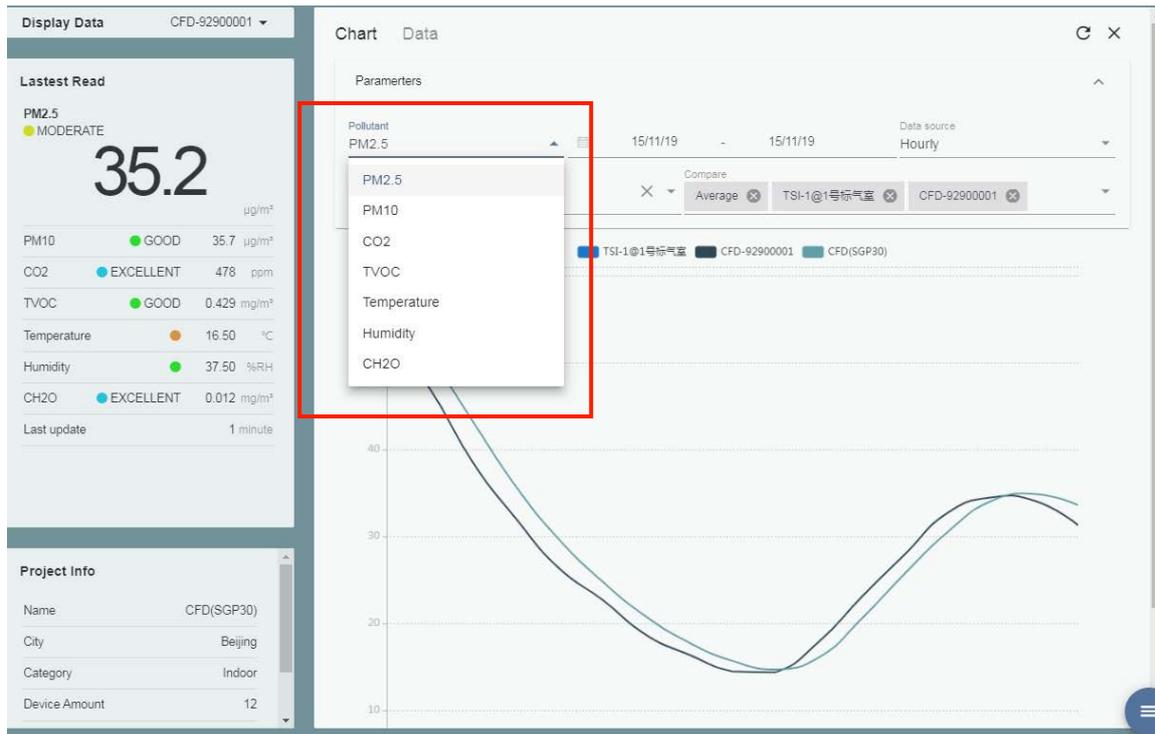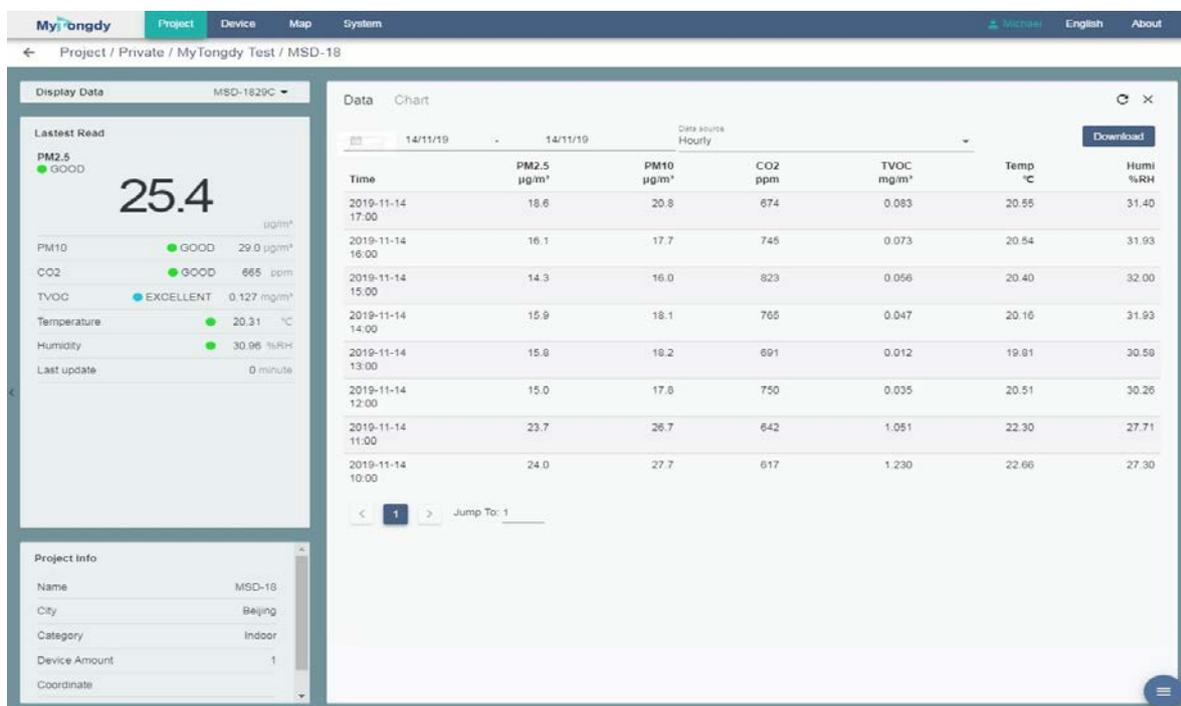
Figure 7:

Chart parameter, chart time, average hourly value/ daily value, and then standard 4 items. As shown in Figure 8

![MyTongdy logo]

Figure 8:

2. On the device page, click the Data button and the device data display appears. On the Data page, you can select the data period, hourly average/original value (average per minute). As shown in Figure 9.
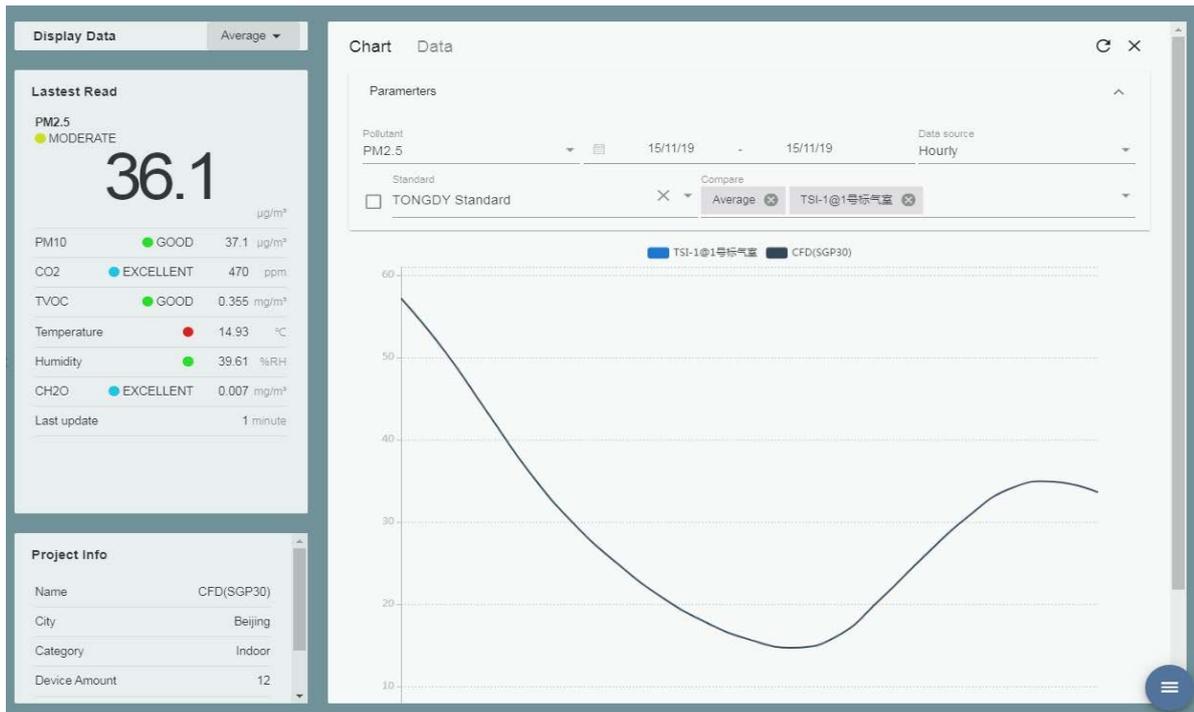
Figure 9:

IV Project diagram and data

1. Click on the Project card and select Chart in the lower right corner.

At this point, average value (on the site) shown in the chart. As shown in figure 10

![MyTongdy logo]

Figure 10:

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2. At the same time, we can choose curve parameters, time intervals, standards, and choose to display multiple devices or mean curves under this project. See Figure 11 and Figure 12.
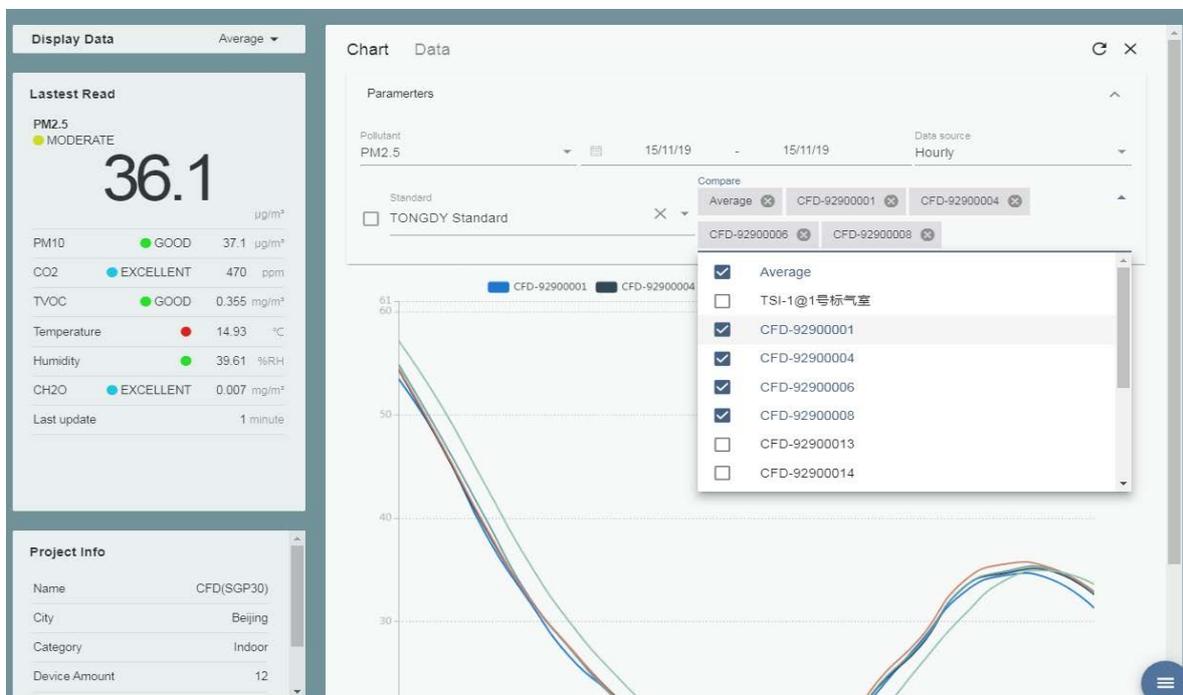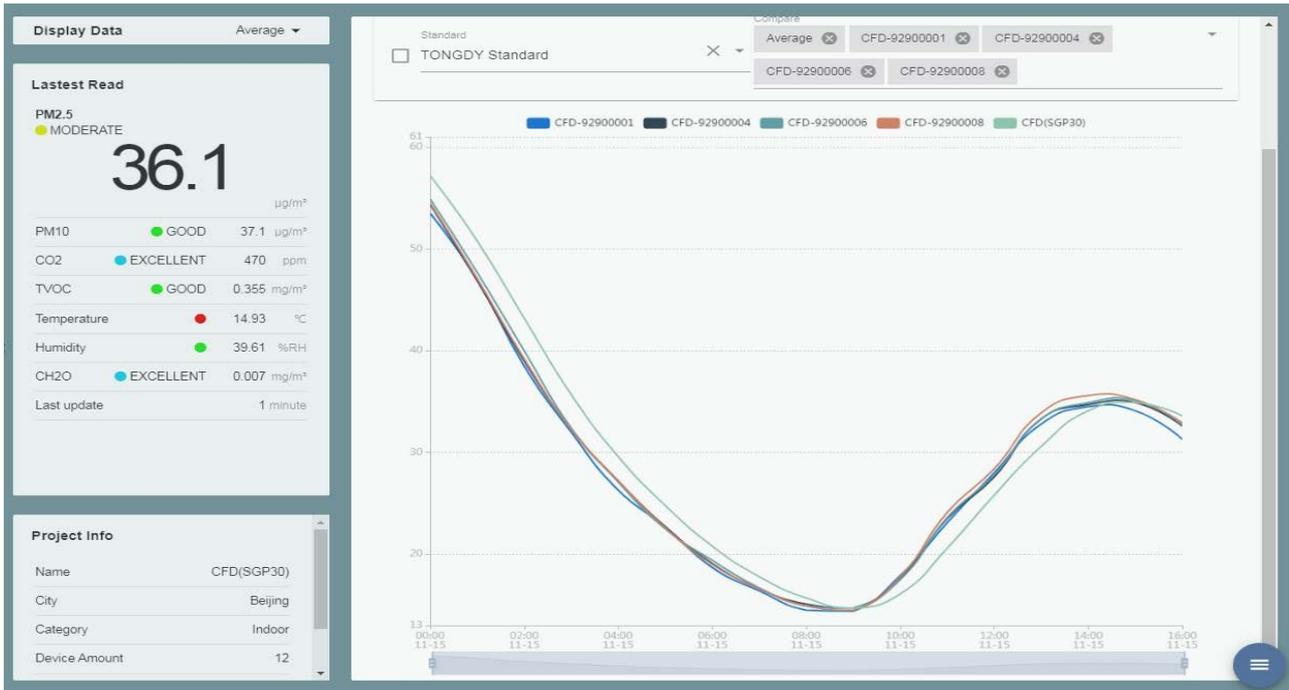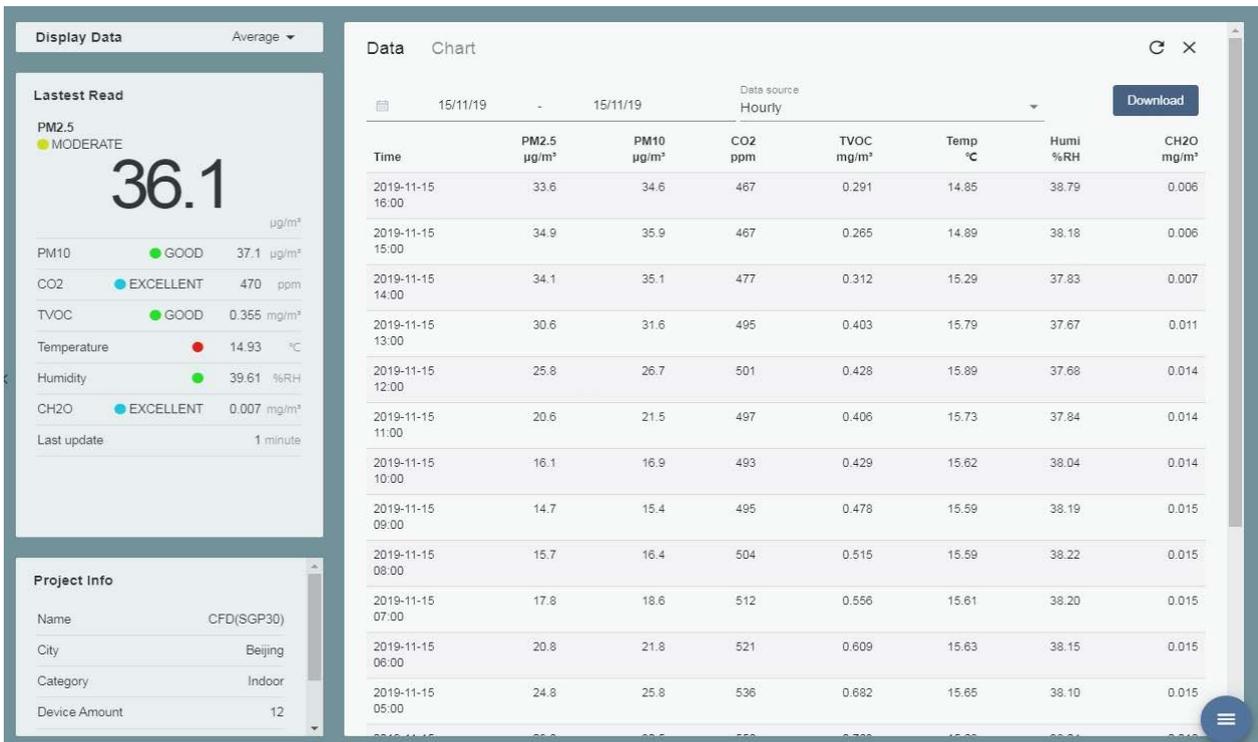
Figure 11:

Figure 12:

3、Click on the data to view the average data for that project. This data can be selected as the minute average or as the hourly average. See Figure 13.

Figure 13:

Ⅴ Inquiry

On the Project card and Device card page (Figure 14), you can query the project through City item where the project is located (Figure 15); you can also query the project through other items tem-associated content (Figure 16), such as name, indoor/outdoor, city, latest update time. .
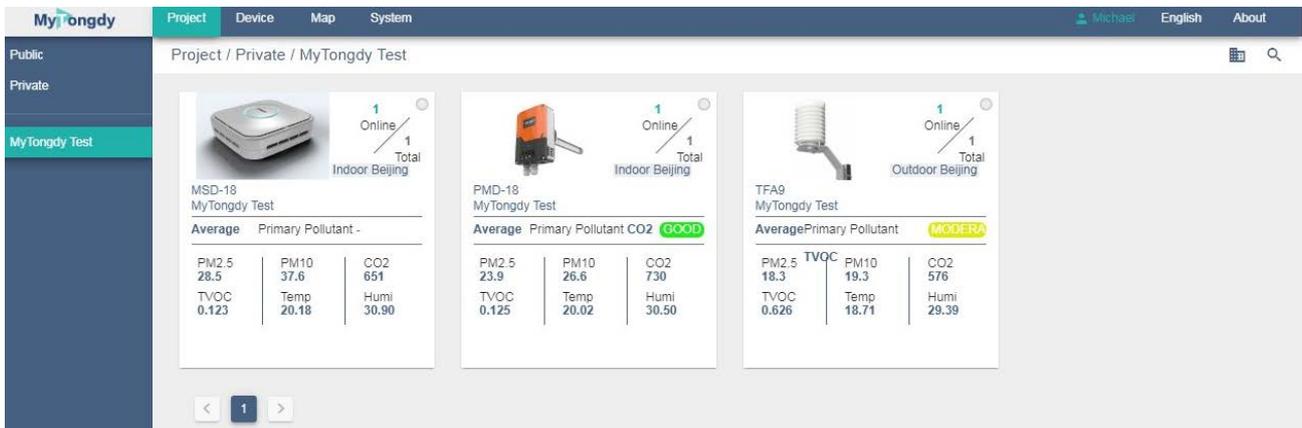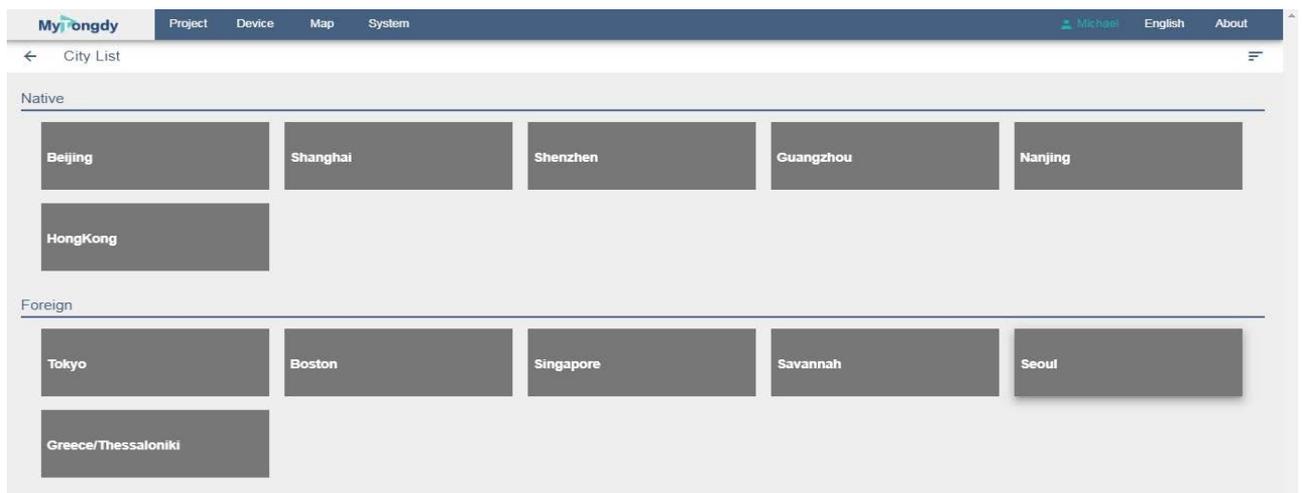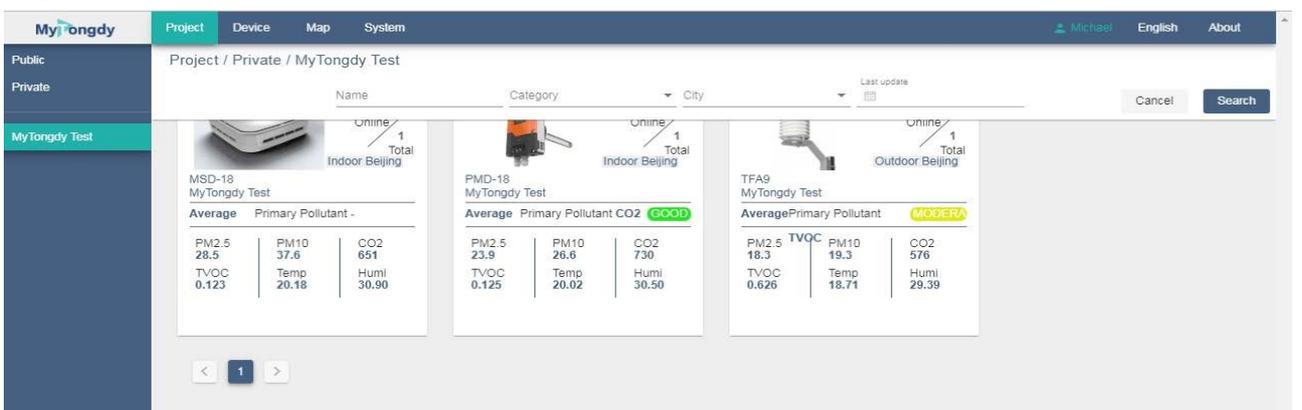
Figure14:

Figure15:

Figure16:

VI FQA

1. Why can't I log in?

Make sure your operating platform is online, and secondly make sure your account password is correct.

2. Why can't I create a new Project/Device?

If you do not find the new " " button at the bottom right of the Project/Device interface, please confirm whether your account has new permissions, and then feedback this question to your upper level.

3.Why can't I see some Project/Device? Why can't I edit/delete certain Projects and Devices?

One possible reason is because you did not select the client group in the left column under the Project/Device page, or did not choose to be public or private.

Under certain user rights, your account may be prohibited/allowed for certain operations. You need to consult your upper level to confirm if you need to activate these features and permissions.

4. Where is the download entry for APP?

The QR code of the APP download is on the login screen, and the right side of the account password is entered. The QR code can be downloaded by WeChat or downloaded directly. This QR code only supports Android. Please download the APP at the Apple Store for Apple mobile phone.

5. How to switch languages? How do I change my profile and password?

Click the "Simplified Chinese/ENGLISH" button at the top right corner of main menu, and then select the language you want to switch to.

Click the "Profile" button at the top right corner of main menu, then select the left side of the basics / password / preferences, etc. according to your needs

6. I forgot my account password?

In this case, you need to consult the upper-level administrator who opened the account for you and ask him to reset the account or password for you.